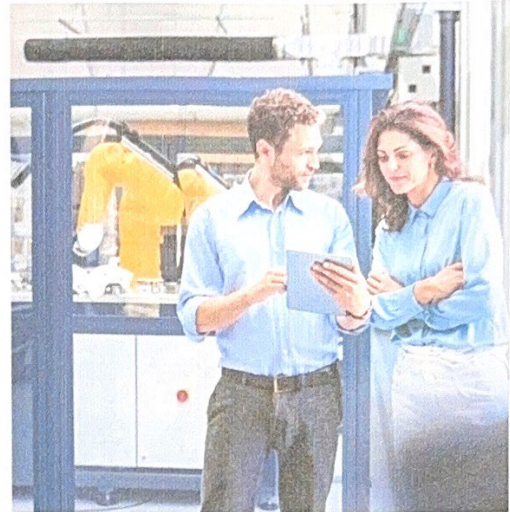


## Reporting a Claim

Even when following precautions, an accident can still happen. If an employee gets hurt on the job, please report the claim to us as soon as possible so we can ensure that the claim process is handled effectively and efficiently.

### When reporting a claim, please have available:

- Your NJM Workers' Compensation policy number
- Employee's date of birth
- Employee's social security number and job title
- Employee's wages, regular work hours, and regular work week
- Location and time of the accident/exposure
- Body part injured and nature of the injury
- Employee's activity at the time of the injury
- How the injury/exposure occurred, including any objects or substances involved



### There are three ways you can report a claim:

1. Report a claim online at [njm.com](http://njm.com)
2. Call the Claims Reporting line at **1-800-HELP-NJM (800-435-7656)**
3. Email a claim report to [WCCFNOL@njm.com](mailto:WCCFNOL@njm.com)

### To register online:

Go to [njm.com](http://njm.com).  
Go to **Log In**, select **Business**.  
Select **New User? Click Here to Register**  
Register as a **Policyholder**  
Complete the required information and click **Submit** button

Reporting claims online saves  
valuable time and reduces paperwork.